**Minutes of TBI Trustees meeting held on 23rd August 2022 via Zoom**

**Present: Julian Paren (Convenor), Sheila Currie, Rose Grant (items 1 - 4),**

**Anne Thomas, Julie Gibson (items 1 - 5), Martin Sherring**

**1. Apologies: Peter Moffatt**

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| **Item** | **Discussion** | **Action** |
| **2. Minutes** | Martin taking minutes; next minute taker is Sheila (alphabetical by surname). Minutes of meeting 28th June approved subject to changes proposed by Peter. | **Anne to make changes** |
| **3. Trailer costs** | Agreed to proceed with trailer service. | **Julie to pass on to Duncan**. |
| **4. HCWP and sick pay** | Sick pay was agreed as 1 month full salary, then 1 month half-pay, and Statutory Sick Pay after that. A phased return to work may be helpful, and if so the salary should be full salary for the days worked and sick pay for others.  Rose gave a brief verbal report on progress, and offered to circulate a written report after the meeting. | **Martin/ Rose to notify Lyn.**  **Rose** |
| **5. Avoch to Fortrose path/ cycle route** | Agreed to support Avoch Parent Council in their application to the Ian Finlay Fund to maintain and upgrade the route. Sheila agreed to check that the fund is actually suitable. Julian and Rose to lead on liaison with Parent Council. | **Sheila to check fund.**  **Julian/ Rose to liaise with Parent Council.** |
| **6. Matters arising** | Roots & Growth - Julian still needs to contact Paul Johnston.  Community Energy - 3 people had been in touch to register their interest, following the article in the last newsletter. There are various options to consider – district heating, solar farm, home insulation, wind turbines, micro-grids. Sheila agreed to contact Fraser Mackenzie to get his views about the viability of medium-scale on-shore wind.  Market flier - Sylvie produced a draft, but this has not yet been finalised.  Raddery Wood - Anne had had a positive meeting with Rebecca and Brendan. Notes were circulated just before this admin meeting; trustees to respond to Anne.  Active travel map – mostly done. Will be funded by BITT.  Circular Communities Scotland – Peter was thanked for his response on the Circular Economy Bill. | **Julian**  **Sheila**  **Anne**  **All** |
| **7. Membership** | Nothing to report. |  |
| **8. Markets report** | General improvement in numbers at Cromarty. Some issues with village politics in N Kessock. |  |
| **9. Treasurer’s report** | Handover of bookkeeping to Gareth is taking longer than hoped. He now has payroll in hand, however. No surprises on finances; HCWP funding is being received quarterly in advance, which makes the cash position strong. |  |

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| **10. Avoch - Munlochy** | We are still waiting for Highland Council to agree to the participation request. They now have additional staff, so there is some hope this will speed up. We have missed the most recent Sustrans grants panel. Vikki Trelfer (Hitrans) has added this to her list of cycle paths in progress. |  |
| **11. Website/ Facebook** | All to submit topical items. | **All** |
| **12. Black Isle Land Management Plan** | FLS is about to update their management plan for the Black Isle and has asked for initial comments. Agreed that we should raise the issue of footpaths being retained after felling, and suggest a general move to continuous cover forestry in the area. | **Julian to respond.** |
| **13. AGM** | Suggested Friday 18th November at Glachbeg. Blended face-to-face and on-line approach as last year. Agreed that we should include a presentation on HCWP, ideally with someone from Keep Scotland Beautiful giving overview and Lyn presenting Black Isle picture. | **Martin to contact Glachbeg.** |
| **14. SCCAN training** | Nothing to report. |  |
| **15. John o’Groats Trail** | Julian attended the consultation held in Culbokie. Generally positive; some minor changes to the route proposed in Culbokie. |  |
| **16. Have your Say Highlands** | Sheila to send a newsflash encouraging participation. | **Sheila** |
| **17. AOCB** | Black Isle Gathering 8th October – agreed to feature HCWP. Apple press has already been booked for the CCT Black Isle Food Festival, but they may want to change that given the clash with BIG. If they do cancel, we should take the press to BIG.  UHI freshers’ fair is 14th and 15th September – maybe an opportunity for HCWP?  Highland Good Food Partnership upcoming events – Dandelion Festival in Inverness 2nd – 4th September <https://dandelion.scot/whats-on/dandelion-festival-inverness/>; HGFP will be in one of the “potting sheds”. And HGFP Gathering, 24th September at The Shieling Project, Glenstrathfarrar. <https://highlandgoodfood.scot/highland-good-food-gathering/> | **Martin to clarify with CCT**  **Martin to raise with HCWP.**  **Martin to provide newsletter article.** |
| **Future meetings?** |  |  |